

## OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – WORK PROGRAMME 2022/23

**MEMBERS:** Councillors; Elizabeth Smaje (Chair), Yusra Hussain, Andrew Marchington, Jackie Ramsay and John Taylor

**SUPPORT:** Sheila Dykes, Principal Governance and Democratic Engagement Officer

<b>FULL PANEL DISCUSSION</b>		
<b>THEME / ISSUE</b>	<b>APPROACH / AREAS OF FOCUS</b>	<b>OUTCOMES / ACTIONS</b>
<b>1. Leader's Priorities 2021/22</b>	The Leader will attend to set out his portfolio priorities for 2022/23	<u>26<sup>th</sup> July 2022</u> The Leader attended to present his priorities for 22/23 and answer questions.  <u>6th February 2023</u>
<b>2. Inclusion and Diversity</b>	Monitor work in relation to inclusion; including: <ul style="list-style-type: none"> <li>• Inclusion and Diversity Strategy (Current Strategy 2022-23. <i>Cabinet endorsed 14/12/21, Council approved 16/3/22</i>)</li> <li>• Inclusion and Diversity Annual Report</li> </ul>	<u>15<sup>th</sup> June 2021</u> <u>Informal -25<sup>th</sup> November 2021</u> <u>15th March 2022</u> – update provided  <u>Informal – 1st November 2022</u> – I&D Draft Annual Report
<b>3. Inclusive Communities Framework</b>	Scrutiny of the implementation of the Inclusive Communities Framework. <i>(Framework approved by Cabinet 5<sup>th</sup> July, Council 13<sup>th</sup> July 2022)</i>	<u>15<sup>th</sup> June 2021</u> Further reports to be submitted as the work progresses. <u>Informal – 3rd February 2022</u> Initial discussion on objectives and purpose. <u>28<sup>th</sup> June 2022</u> Pre-decision scrutiny. Committee requested that: <ul style="list-style-type: none"> <li>- The implementation plan be brought to the Committee for consideration at an early stage.</li> <li>- The points raised by the Committee, be taken into account in the progression, and implementation, of the framework and that Council be made aware of the Committee's views, as set out below, when the plan is submitted for endorsement:</li> </ul>

		<ul style="list-style-type: none"> <li>• The importance of the role of Councillors as representatives of their communities.</li> <li>• The need for realistic expectations, such as in respect of community input to decision-making.</li> <li>• The use of accessible and clear language.</li> <li>• The provision of a balance of stories.</li> <li>• Reference to all of the engagement undertaken.</li> <li>• The need for a focus on action as a key element.</li> </ul> <p><u>1<sup>st</sup> November 2022</u>  Overview of the Council’s plans for implementation and a response to the issues raised by the Committee.  Committee recommended that the following issues be taken on board in taking the work on the Inclusive Communities Framework forward:</p> <ul style="list-style-type: none"> <li>• The integral role of ward councillors due to their position at the heart of the organisation and their unique position within local communities.</li> <li>• The importance of the Place Standard approach and listening to the voices and experiences of communities.</li> <li>• Consideration be given to broadening representation on the Communities Board.</li> <li>• The importance of monitoring of action plans to allow any issues with progress to be addressed, to learn from good practice and to assess impact and outcomes.</li> </ul>
<p><b>4. Our Council Plan</b></p>	<ul style="list-style-type: none"> <li>• Pre-decision scrutiny in respect of the development of the latest version of the Council Plan</li> <li>• Progress reporting to include reporting against the 2019 Peer Challenge*.</li> </ul>	<p><u>3<sup>rd</sup> August 2021</u>  - further information in respect of how the citizen’s outcome will be measured be provided, once the work has been further developed.</p> <p><u>28<sup>th</sup> September 2021</u> – update provided</p> <p><u>Informal – 4<sup>th</sup> October 2022</u> – Approach to the development of the latest Council Plan</p>

<p><b>5. Kirklees Communities Partnership Plan (Crime and Disorder) and Domestic Abuse Strategy</b></p>	<ul style="list-style-type: none"> <li>Annual scrutiny of the Kirklees Communities Partnership Plan in accordance with statutory requirement under Section 19 of the Police and Justice Act 2006. (Community Safety Partnerships have a duty to develop a strategic plan to address multi-agency issues affecting quality of life for residents including crime and anti-social behaviour.)</li> </ul> <p>(2022 – 2027 Plan endorsed by Cabinet 21.9.33 and adopted by Council 12.10.22).</p> <ul style="list-style-type: none"> <li>Kirklees Domestic Abuse Strategy – annual review.</li> </ul> <p>(Current strategy 2022 to 2027 – adopted by Cabinet 17/1/23).</p>	<p>Results of the ‘Your Views’ survey to be circulated to Elected Members</p> <p><u>15<sup>th</sup> March 2022</u> Pre-decision scrutiny of the Domestic Abuse Strategy 2022-27. It was recommended that timescales be established for the community engagement activity around raising awareness of what is classed as abuse and its impact, and building confidence in reporting, and that officers be asked to ensure that this work is included in the delivery plan(s).</p> <p><u>28<sup>th</sup> June 2022</u> Update re DA Strat + Pre-decision scrutiny of Partnership Plan for 2022-2027. Recommended that the points raised by the Committee be taken into account in the progression, and implementation, of the Communities Partnership Plan and that Council be made aware of the Committee’s views, as set out below, when the plan is submitted for endorsement:</p> <ul style="list-style-type: none"> <li>Councillors, as representatives of their communities, should be involved in the development of the Communities Partnership Plan.</li> <li>There should be a greater focus on speeding and road safety, to reflect the concern of residents.</li> <li>The importance of listening to both sides when addressing neighbour disputes.</li> <li>Outcomes and examples of good practice should be publicised.</li> </ul> <p><u>4<sup>th</sup> October 2022</u> Update - the Communities Partnership Plan 2022-2027 had been endorsed by Cabinet on 21<sup>st</sup> September.</p> <p><u>1<sup>st</sup> November 2022</u> Update – the CPP 2022-2027 had been adopted by Council, on 12 October 2022.</p>
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<b>6. Corporate Safeguarding Policy</b>	<ul style="list-style-type: none"> <li>• Implementation of Policy (<i>adopted by Cabinet 8<sup>th</sup> March 2022, Council 13<sup>th</sup> July 2022</i>)</li> <li>• Report following the rollout of the refreshed policy, to include an update on how it has worked in practice, the outputs, and feedback in respect of the training.</li> <li>• Policy due for full formal review in 2025, with annual informal review annually.</li> </ul>	<u>3<sup>rd</sup> February 2022</u> Pre-decision scrutiny of Policy  <u>15<sup>th</sup> March 2022</u> - update provided
<b>7. Local Flood Risk Management</b>	Annual Review of the Council's Flood Risk Management Plan including: <ul style="list-style-type: none"> <li>• Progress against the Action Plan.</li> <li>• Revision of local strategy to ensure consistency with National Strategy (August 2020)</li> </ul>	<u>15<sup>th</sup> March 2022</u> Officers were thanked for the annual progress report and requested to give consideration to the following recommendations: <ul style="list-style-type: none"> <li>• Ward Councillors to be contacted if problems are experienced with access when undertaking gully clearing, with parked cars for example, to see if they could provide assistance.</li> <li>• The checking of high-risk gullies on a more regular basis.</li> <li>• An assessment of the area in the vicinity of a development site post-completion, to ascertain if there have been changes to the drainage that would impact on flood risk.</li> </ul> <u>7<sup>th</sup> March 2023</u>
<b>8. Ad Hoc Scrutiny Panel – Residential Housing Stock, Health and Safety Compliance</b>	<ul style="list-style-type: none"> <li>• Establishment of Ad Hoc Panel to consider the Council's policies, procedures and arrangements for managing the health and safety of its tenants and its residential property portfolio, with a particular focus on high rise and multiple occupancy blocks.</li> <li>• Consideration of the Panel's Final Report including its recommendations upon completion of its work.</li> <li>• Monitoring of recommendations</li> </ul> Final Report submitted to Cabinet 21/12/22	<u>18<sup>th</sup> March 2021 (Minute 127)</u> ToR and membership agreed  <u>15<sup>th</sup> June 2021</u> Re-established for 2021/22  <u>25<sup>th</sup> May 2022</u> Re-established for 2022/23  <u>Informal – 4<sup>th</sup> October 2022</u> – draft Final Report for comment

<b>9. Overview of Scrutiny Work Programmes</b>	Maintain an overview of the Work Programmes of the four Panels: Children's / Corporate / Economy and Neighbourhoods & Health and Adult Social Care	<u>26<sup>th</sup> July 2022</u> The Panels' initial work programmes for 2022-23 were endorsed.
<b>10. Armed Forces Covenant</b>	Monitor the Council's work in relation to the Armed Forces Covenant including the potential impact of new legislation (anticipated to come into force in 2022)	<u>21<sup>st</sup> December 2021</u> Requested that: <ul style="list-style-type: none"> <li>• Further information be provided for the Committee in respect of the development of the concept of Armed Forces Champions within services.</li> <li>• The Cabinet Member be requested to consider resourcing, particularly in light of the upcoming changes to legislation, to support and build on the work already undertaken in respect of the Armed Forces Covenant.</li> </ul> <u>7<sup>th</sup> March 2023</u>
<b>11. Voluntary and Community Sector – Investment Strategy/Shared Values and Ways of Working</b>	Input to the development of a shared values approach with the Voluntary and Community Sector	<u>9<sup>th</sup> November 2021</u> Officers were asked to take account of the points raised by the Committee, in the development of the Kirklees Voluntary, Community and Social Enterprise (VCSE) Investment Strategy, including: <ul style="list-style-type: none"> <li>• Reach across communities.</li> <li>• Better understanding of communities and covering all demographics.</li> <li>• Communication and engagement with Ward Councillors.</li> <li>• Understanding about funding and how people can find out what available</li> <li>• Sustainability of the Strategy and actions.</li> </ul> <u>1<sup>st</sup> November 2022</u> Update - the Kirklees Community and Social Enterprise Investment Strategy and the 'We are Working Alongside' Shared Values had been approved by Cabinet on 20 <sup>th</sup> October 2022

<p><b>12. Social Isolation/Loneliness</b></p>	<p>Scrutiny work in relation to social isolation and loneliness, with specific reference to the impacts of the Covid-19 pandemic</p>	<p><u>Informal OSMC – 19<sup>th</sup> April 2022</u> – scope approved  <u>26<sup>th</sup> July 2022</u>  Approve scope and agree approach.</p> <p><u>4<sup>th</sup> October 2022</u>  Report on the role of the multi-agency Kirklees Loneliness Steering Group  Officers were their presentation and asked to consider the following points in taking this work forward:</p> <ul style="list-style-type: none"> <li>• The need for the steering group to establish an achievable and purposeful work programme aligned with the identified priorities, and for responsibilities and accountability to be discussed with partners alongside consideration of the resources that are necessary to re-shape the approach to tackling loneliness.</li> <li>• The potential for making identifying and addressing loneliness a priority within organisations’ training and development programmes</li> <li>• Links to the community anchor organisations and within the Primary Care Networks.</li> <li>• How support might be provided to people at a point of crisis.</li> <li>• The definition of loneliness in the context of this work.</li> <li>• Links with the Health and Wellbeing Board; highlighting the strategy so that it is visible at the top tiers of partner organisations.</li> </ul> <p><u>20<sup>th</sup> December 2022</u>  Points raised by the Committee to be taken into account in the further development of local responses to identifying, signposting, and referring people who are lonely or isolated:</p> <ul style="list-style-type: none"> <li>• In reviewing the guidance document, wider discussion be undertaken with individuals about their experiences and the challenges faced.</li> <li>• How information on provision/support is made available.</li> </ul>
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<b>13. Grant Funding Distribution to Anchor Organisations</b>	Update on contract, to include the expectation in terms of outcomes, the current position, monitoring, identifying any gaps and sharing positive results.	<p><u>4<sup>th</sup> October 2022</u></p> <p>Update on progress.</p> <p>Committee recommended that the following points be taken into account in the further development of the Community Anchor Network:</p> <ul style="list-style-type: none"> <li>• The need to support capacity in local communities.</li> <li>• Communication with all community groups and raising awareness of the network.</li> <li>• Further development of the locality plans to link in with other plans and priorities.</li> <li>• Building capacity and developing the network in places where additional support may be needed.</li> <li>• Taking learning from areas where the community groups are operating effectively.</li> </ul> <p>and requested that the Head of Service share the locality plans with Members of the Committee in twelve months' time.</p>
<b>14. Regional Working</b>	<p>Including:</p> <ul style="list-style-type: none"> <li>• The mechanics of how Kirklees is working with the WYMCA and the relationship between the two.</li> <li>• The funding streams</li> <li>• How funding bids are considered</li> <li>• The project plan</li> </ul>	<p><u>20<sup>th</sup> December 2022</u></p> <p>Background report.</p> <p>Officers asked to give consideration to the following:</p> <ul style="list-style-type: none"> <li>• The need to facilitate a wider awareness of the work of the Combined Authority for Kirklees Councillors.</li> <li>• The provision of greater support for those Councillors representing Kirklees on the Combined Authority.</li> </ul>

		<ul style="list-style-type: none"> <li>The need for a strategic approach to bus services across the district.</li> <li>The use of the Place Standard to build a strong evidence base for local priorities.</li> <li>Feedback to the wider Council from Kirklees Combined Authority representatives.</li> </ul>
LEAD MEMBER BRIEFING ISSUES		
THEME/ISSUE	APPROACH / AREAS OF FOCUS	LEAD OFFICER/NOTES
1. Democracy Commission	Update on work related to the Democracy Commission	Briefing: 7 <sup>th</sup> June 2021
2. Future Arrangements for the Council's Housing Stock	Monitor implementation of recommendations made by the Ad Hoc Scrutiny Panel in its Final Report (Cabinet 21 May 2020) <i>(Note: The separate Ad Hoc Panel in respect of health and safety compliance is to monitor progress in relation to the recommendation that an Assurance Board be established focussing on housing compliance.)</i>	Briefings: 10 <sup>th</sup> December 2020, 5 <sup>th</sup> February 2021
3. Risk		Briefings held approximately every 6 to 8 weeks with the Council's Head of Risk + follow-up briefings as requested
4. Performance Reporting	Performance reports circulated to Members of OSMC for consideration	Briefing: 13 <sup>th</sup> September 2021
5. Place Based Working		OSMC 15 <sup>th</sup> April 2021. Briefings: 25 <sup>th</sup> October 2022, 11 <sup>th</sup> January 2023
6. Planning Service		Briefings: 11 <sup>th</sup> August and 23 <sup>rd</sup> November 2021, 16 <sup>th</sup> September 2022
7. WYMCA - Scrutiny Function - Working with the CA	<ul style="list-style-type: none"> <li>Meetings with Kirklees Members of WYMCA Scrutiny Committees</li> <li>Funding and Kirklees' approach</li> <li>Links with the West Yorkshire Mayor and Combined Authority and relationship with Kirklees</li> </ul>	14 <sup>th</sup> October 2021, 12 <sup>th</sup> April and 6 <sup>th</sup> December 2022  Briefings: 16 <sup>th</sup> February, 16 <sup>th</sup> March, 25 <sup>th</sup> March, 21 <sup>st</sup> June, 10 <sup>th</sup> August, 28 <sup>th</sup> September, 28 <sup>th</sup> October and 5 <sup>th</sup> December 2022
8. Regeneration		Briefings: 8 <sup>th</sup> November 2021, 10 <sup>th</sup> January 2022
9. Budget Engagement		Briefing: 6 <sup>th</sup> October 2022
10. Innovative Working in Kirklees		LM briefing tba
11. Challenges to Delivery		LM briefing tba